



**Marine Notice 17/2012
Supersedes 18/2009**

Ensuring adequate waste reception facilities

The provision of adequate port waste reception facilities for ships' waste is vital to preventing marine pollution. As a Party to the International Convention for the Prevention of Pollution from Ships (MARPOL), Australia must ensure that reception facilities are available in ports and terminals adequate to the needs of ships using them for oily waste, residues of noxious liquid substances, sewage, garbage, exhaust gas cleaning residues and ozone depleting substances.

Arranging for waste reception

A list of waste reception contact points for Australian ports may be accessed online at www.amsa.gov.au/Marine_Environment_Protection/Protection_of_Pollution_from-Ships/Waste_reception_Facilities/Australian_NZ_Ports.asp

This information is also maintained in the Port Reception Facilities database within IMO's Global Integrated Shipping Information System (GISIS) <http://gisis.imo.org/Public/>

Ships' crews and agents are encouraged to make waste reception arrangements where possible at least 24 hours in advance of the ship's arrival in port, although specific requirements may vary. The IMO has developed a standard format for the advance notification of waste delivery to port reception facilities for the use of ships' crews and agents. This form can be found in Circular MEPC.1/Circ.644 www.imo.org/blast/blastDataHelper.asp?data_id=23922&filename=644.pdf and is attached to this Marine Notice.

Following a ships' use of port reception facilities the ships' crews and agents should encourage waste reception facilities service providers to use the IMO standard format for the waste delivery receipt as outlined in MEPC.1/Circ.645 www.imo.org/blast/blastDataHelper.asp?data_id=23921&filename=645.pdf.

The use of the standard advance notification form and waste delivery receipt are not mandatory, however, the use of these forms can simplify documentation for ships visiting multiple ports. If these forms are not used, ships' crews, agents and waste reception facilities service providers should endeavour to provide equivalent information in alternative documentation.

Reporting inadequacies

Where a ships' Master or agent finds reception facilities in a port inadequate (for example the facility required is not available or is inconveniently located, has unreasonable charges and/or cause undue delay) the Master should communicate all relevant details using the International Maritime Organization (IMO) reporting format MEPC.1/Circ.469/Rev.1 www.imo.org/blast/blastDataHelper.asp?data_id=19353&filename=469-Rev-1.pdf.

The report should be forwarded to the vessels' flag State and a copy sent to AMSA (as the port State authority) at the following address:

General Manager
Marine Environment Division
Australian Maritime Safety Authority
GPO Box 2181
Canberra ACT 2601

Notification should be made as soon as possible. AMSA will investigate the report with the relevant port and provide information on the outcome of the investigation to the IMO and the flag State.

Guide to best practice

The IMO has developed a *Guide to good practice for port reception facility providers and users* MEPC.1/Circ.671. This Guide is intended to be a practical users'

guide for ships' crews who seek to deliver MARPOL residues/wastes ashore and for port reception facility providers who seek to provide timely and efficient port reception facilities for ships. The Guide is available from AMSA's website at www.amsa.gov.au/Marine_Environment_Protection/Protection_of_Pollution_from_Ships/Waste_reception_Facilities/index.asp.

Ships' crews, agents, port authorities and waste service providers are strongly encouraged to apply best practice as described within the Guide wherever possible.

Shipping companies are also urged to include the information in this Marine Notice in the procedures to be followed by ships' Masters for shipboard operations as required under Section 7 of the *International Management Code for the Safe Operation of Ships and Pollution Prevention*.

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Chief Executive Officer
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Australian Maritime Safety Authority
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MEPC.1/Circ.644
4 November 2008

**STANDARD FORMAT FOR THE ADVANCE NOTIFICATION FORM
FOR WASTE DELIVERY TO PORT RECEPTION FACILITIES**

1 In some ports, for logistical reasons, the providers of port reception facilities may require advance notification from the ship of its intention to use the facilities. Further information on this requirement is provided in section 4 of the “Guidelines for Ensuring the Adequacy of Port Waste Reception Facilities” adopted by resolution MEPC.83(44).

2 With a view to enhancing the smooth implementation and uniform application of this requirement, thus minimizing the risk of a ship incurring delay, the Marine Environment Protection Committee, at its fifty-eighth session (6 to 10 October 2008), approved the Advance Notification Form (ANF) in accordance with the Committee’s Action Plan on Tackling the Inadequacy of Port Reception Facilities (see document MEPC 58/23, paragraph 10.57), which is set out in the annex.

3 Member Governments and Parties to the MARPOL Convention are invited to bring this circular to the attention of all entities concerned and, in particular, the ship and port operators.

ANNEX

**STANDARD FORMAT OF THE ADVANCE NOTIFICATION FORM
FOR WASTE DELIVERY TO PORT RECEPTION FACILITIES**

Notification of the Delivery of Waste to: (enter name of port or terminal)

The master of a ship should forward the information below to the designated authority at least 24 hours in advance of arrival or upon departure of the previous port if the voyage is less than 24 hours

This form shall be retained on board the vessel along with the appropriate Oil RB, Cargo RB or Garbage RB

DELIVERY FROM SHIPS (ANF)

1. SHIP PARTICULARS

1.1 Name of ship:	1.5 Owner or operator:
1.2 IMO number:	1.6 Distinctive number or letters:
1.3 Gross tonnage:	1.7 Flag State:
1.4 Type of ship: <input type="checkbox"/> Oil tanker <input type="checkbox"/> Chemical tanker <input type="checkbox"/> Bulk carrier <input type="checkbox"/> Container <input type="checkbox"/> Other cargo ship <input type="checkbox"/> Passenger ship <input type="checkbox"/> Ro-ro <input type="checkbox"/> Other (specify)	

2. PORT AND VOYAGE PARTICULARS

2.1 Location/Terminal name and POC:	2.6 Last Port where waste was delivered:
2.2 Arrival Date and Time:	2.7 Date of Last Delivery:
2.3 Departure Date and Time:	2.8 Next Port of delivery (if known):
2.4 Last Port and Country:	2.9 Person submitting this form is (if other than the master):
2.5 Next Port and Country (if known):	

3. TYPE AND AMOUNT OF WASTE FOR DISCHARGE TO FACILITY

MARPOL Annex I – Oil	Quantity (m ³)	MARPOL Annex V – Garbage	Quantity (m ³)
Oily bilge water		Plastic	
Oily residues (sludge)		Floating dunnage, lining, or packing material	
Oily tank washings		Ground-down paper products, rags, glass, metal, bottles, crockery etc.	
Dirty ballast water		Cargo residues ² , paper products, rags, glass, metal, bottles, crockery, etc.	
Scale and sludge from tank cleaning		Food waste	
Other (please specify)		Incinerator ash	
MARPOL Annex II – NLS	Quantity (m³)/Name¹	Other wastes (specify)	
Category X substance		MARPOL Annex VI – Air pollution	Quantity (m³)
Category Y substance		Ozone-depleting substances and equipment containing such substances	
Category Z substance		Exhaust gas-cleaning residues	
OS – other substances			
MARPOL Annex IV – Sewage	Quantity (m³)		

¹ Indicate the proper shipping name of the NLS involved.

² Indicate the proper shipping name of the dry cargo.

Name of ship:	IMO Number:
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Please state below the approximate amount of waste and residues remaining on board and the percentage of maximum storage capacity. If delivering all waste on board at this port please strike through this table and tick the box below. If delivering some or no waste, please complete all columns.

I confirm that I am delivering all the waste held on board this vessel (as shown on page 1) at this port

Type	Maximum dedicated storage capacity m ³	Amount of waste retained on board m ³	Port at which remaining waste will be delivered (if known)	Estimate amount of waste to be generated between notification and next port of call m ³
MARPOL Annex I – Oil				
Oily bilge water				
Oily residues (sludges)				
Oily tank washings				
Dirty ballast water				
Scale and sludge from tank cleaning				
Other (please specify)				
MARPOL Annex II – NLS¹				
Category X substance				
Category Y substance				
Category Z substance				
OS – other substances				
MARPOL Annex IV – Sewage				
Sewage				
MARPOL Annex V – Garbage				
Plastic				
Floating dunnage, lining or packing material				
Ground paper products, rags, glass, metal, bottles, crockery				
Cargo residues ² , paper products, rags, glass, metal bottles, crockery				
Food waste				
Incinerator ash				
Other wastes (specify)				

Date:

Name and Position:

Time:

Signature:

¹ Indicate the proper shipping name of the NLS involved.

² Indicate the proper shipping name of the dry cargo.